

# Enhanced Cleaning & Safety Procedures

WIMPOLE<sup>St</sup>

## What are we doing for you?

- Visiting 1 Wimpole Street your health and wellbeing are our top priority.
- Committing to operating in a safe and responsible manner.
- Operating the NHS QR Code to enable us to Track and Trace
- Encouraging regular and thorough hand washing regimes.
- Introduced clinical sanitisation stations across the building, at key areas for your hand hygiene.
- Enhanced and increased cleaning regimes throughout the venue, with attention to high volume contact points. We use antiviral spray that is certified to be active against coronavirus
- Introducing Perspex Screens at key staffing points to minimise risk.
- Ventilating rooms when not in use and all air conditioning filters are cleaned and replaced with increased frequency
- CO2 monitors connected to the Building management system. Carbon dioxide (CO2) monitors are used to help identify where a space is poorly ventilated so we can quickly take steps to improve ventilation if CO2 readings are consistently high
- Providing in-house audio-visual experts in event production and will offer advice and support in delivering successful, innovative events whether in-person or online
- Wearing appropriate personal protection equipment (PPE) when necessary and responsibly disposed of at the end of each shift.
- Offering virtual site visits and tours of our building; connecting you with the events team to answer your questions without having to visit in person
- Bedroom cleaning has been reviewed and revised with additional sanitisation procedures.
- Asking those with any Covid-19 symptoms, not to visit.
- Listening to your feedback to ensure we continually improve on all that we do.
- Fully compliant with the latest government guidelines and have achieved 4 covi-secure venue accreditations #HirespaceSaferEvents #GoodToGo #AIMSecure and #World Travel & Tourism Council
- Regularly reviewing and updating our risk assessments, in line with industry standards, government and Public Health England guidance

## What are we doing for our staff?

- Ensuring their health and wellbeing are our top priority.
- Committing to creating safe and responsible operating systems.
- Providing rigorous training on the new hygiene, safety and cleaning standards.
- Regularly sanitising workstations, and the environment with a focus on high touch areas.
- Providing suitable and sufficient PPE for all staff.
- Reducing interaction between visitors and team members to manage risk of contamination.
- Introducing regular hand washing and workstation cleaning regimes.
- Clearing areas and decluttering spaces for easier access, better sanitation regimes, and reducing risk.
- Multiple sanitisation stations for all members of staff in their areas.
- Asking those with any Covid-19 symptoms, not to come to work.
- Listening to staff feedback to ensure we continually improve on all that we do.