

# Capacity & Charges

1st October 2019 - 30th September 2020

	Meeting Room & Catering Capacity							Meeting: Room Hire		Catering/Exhibition
	Theatre Style	Boardroom	Cabaret Style	Reception	Standing Buffet	Seated Buffet	Banquet	Full day	Part day 4 hours or less	Room Hire*
<b>Ground Floor</b>										
Guy Whittle Auditorium	300	-	-	-	-	-	-	£5,750	£3,750	-
Max Rayne Auditorium	150	-	-	-	-	-	-	£3,500	£2,500	-
Naim Dangoor Auditorium	80	-	-	-	-	-	-	£2,200	£1,500	-
Max Rayne Atrium	-	-	-	200	170	66	80	-	-	£1,000
The Cavendish Room	-	-	-	200	150	100	110	-	-	£1,000
ENT Room	40	22	24	50	40	40	40	£750	£675	£700
Max Rayne Club Foyer	-	-	-	80	60	40	40	-	-	£400
Atrium Well	-	-	-	30	30	30	30	-	-	£200
Wimpole Room	24	24	24	40	40	24	24	£600	£400	-
Hewitt Room	-	14	-	20	15	-	14	£365	£280	-
<b>Lower Ground Floor</b>										
The Training Suite	25	18	-	-	20	-	-	£575	£475	£200
The Seminar Suite Below meeting rooms combined	80	30	48	80	50	48	-	£1,250	£850	£800
Seminar Room 1	15	12	-	20	15	-	-	£550	£375	-
Seminar Room 2	25	14	-	20	15	-	-	£550	£375	-
Seminar Room 3	30	16	-	20	15	-	-	£550	£375	-

\* Sufficient catering space is given complimentary for meetings more than 30. If you require additional room hire for exhibition space, overnight hold or breakout rooms, you will be charged accordingly. All rooms set-up in boardroom style will include notepads, pencils, jugs of water and sweets.

Prices are valid from 1st October 2019 - 30th September 2020 after which 3% added per year. A minimum catering spend applies to all rooms.

All charges subject to VAT at the time of invoicing

Day Delegate Rate: Monday, Friday, Saturday, Sunday - £79pp; Tuesday, Wednesday, Thursday - £82.50pp

Call the Venue Sales and Events Office on 020 7290 2951 or email enquiries@1wimpolestreet.co.uk

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<b>First Floor</b>										
IT Training Room (classroom)	-	10	-	-	-	-	-	£600	£365	-
<b>First Floor Mezzanine</b>										
Mezzanine Suite	-	6	-	-	-	-	-	£300	£200	-
<b>Second Floor</b>										
Heritage Centre	-	14	-	-	-	-	-	£365	£280	-
Darwin Room or Jenner Room	-	4	-	-	-	-	-	£180	£120	-
TEC Room	-	12	-	-	-	-	-	£365	£280	-
*Library Boardroom	-	6	-	-	-	-	-	£125	£80	-
*MacAlister Room	-	6	-	-	-	-	-	£160	£120	-
<b>Third Floor</b>										
Marcus Beck Library	-	30	-	-	-	-	-	£750	£600	-
The Louis Forman Room	-	13	-	-	-	-	-	£365	£280	-
CUHK Room	-	12	-	-	-	-	-	£365	£280	-
<b>Fourth Floor</b>										
The Henrietta Room	40	22	24	30	30	22	-	£600	£450	-

Members rates available upon request

\*Library Boardroom and MacAlister Room for members only

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